

Unit Paperwork

New in 2024, units will need to email their "Whole Unit Forms" to camp.alexander@scouting.org at least 14 days prior to arrival at camp. All documents must be submitted as a PDF. You should plan to scan them. Find a large copier/scanner for best results. NO PHONE PICTURES.

In your email, please use the following subject line to assist us in the filing process: **Week "X", Troop "XXX" Unit Forms**

Whole Unit Forms – [LINK TO BLANK DOCUMENTS](#)

- Name this file: **TROOP ##### - UNIT FORMS.PDF**
- Documents in this file include:
 1. The file should have a cover page (example below & template provided).
 2. Adult Reference Forms (leader signed form and 3 character references). In alphabetical order by last name.
 3. Adult leader proof of BSA registration & YPT. – Please submit YPT report from my.scouting (INSTRUCTIONS BELOW)
 4. Unit Swim Classification Records (with copy of administrator's certification).

Unit Forms

Week 1

Troop 1234

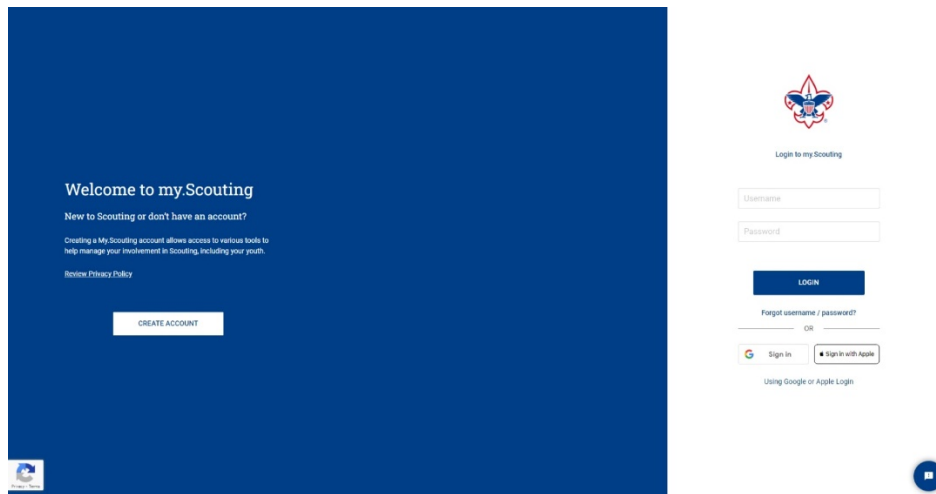
Colorado Springs, CO

Proof of BSA Registration & YPT Instructions

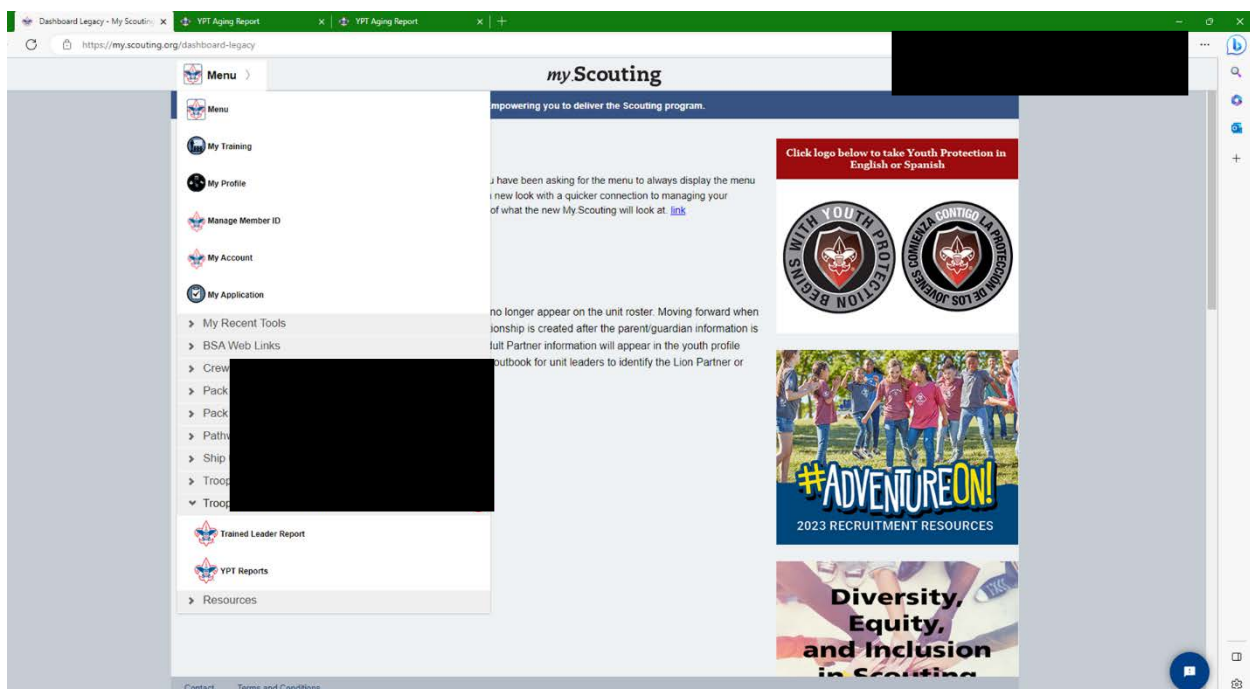
Each unit must submit proof of BSA registration & proof of current YPT for each adult attending Camp Alexander. Please note that leaders and youth must be registered in the unit that they attend summer camp with.

We ask that you submit a 'YPT Aging Report' from my.scouting. Below are the instructions on how to download it.

- Go to my.scouting.org and log in:



- In the 'Menu' dropdown you can see your Troop and the dropdown below that has a selection called 'YPT Reports'



- You should be taken to this page, choose the 'Export to PDF' button. The document that is downloaded is the PDF you need to submit.



BOY SCOUTS OF AMERICA® YPT Aging Report

This information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council
Organization Name
Report Generated By
Date Report Generated

Export to CSV

Export to CSV (Minimum)

Export to PDF

FILTER Group by: Org Structure REFRESH RELOAD

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District	Sub District	Program	Unit Number	Gender Accepted	Chartered Org Name	First Name	Middle Name	Last Name	Member ID	Position	Status	Effective Through	Youth Protection Code	Y01 Completed	Y01 Expires
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